

EQUIPMENT

Prices exclusive of V.A.T.

Flipchart	£29.00
Pen/pencil & pad	£1.50
Data projector & screen - Lecture hall, Council chamber and Brussels room	£304.00
Plasma screen - Brussels, Hong Kong, Dubai, New York rooms, Presidents' suite	£120.00
Floor-standing lectern, with microphone	£67.00
CD player	£48.00
DVD player	£48.00
Laptop	£121.00
Individual wi fi connection (per day)	£10.50
Conference call phone	£60.00
Video conferencing within the UK - International video conferencing	£304.00
Desktop microphone (3 available)	£21.00
Radio / lapel microphone (4 available)	£48.50
Handheld microphone (4 available)	£48.50

STAFF

AV technician – Day (8 hours)	£290.00
Cloakroom assistant – per hour	£15.50